

## **TERMS OF REFERENCE**

### **HAI TECHNICAL & MAINTENANCE WORKING GROUP**

#### **OBJECTIVE**

In accordance with the policies and procedures of the Association, the HAI Technical & Maintenance Working Group is established to encourage the development of technical and maintenance standards, and administrative standards for the improvement of safety and efficiency of the vertical lift industry. The Working Group will serve as technical experts for Association scholarship selection panels as appropriate. The Technical & Maintenance Working Group serves at the pleasure of the HAI Board of Directors and, as such, will act on behalf of the entire HAI membership as directed by the HAI Board.

#### **GUIDANCE MATERIALS**

In all circumstances, efforts and actions of the Working Group shall be conducted in accordance with the HAI Working Group Guidelines and Procedures Manual. All Working Group activity shall be conducted with full knowledge of, and close adherence to, the HAI Antitrust Guidelines.

#### **MEMBERSHIP**

Number of Members: The HAI Technical & Maintenance Working Group shall have at least five (5) voting members, but not more than 35. The Chair, Vice Chair and Secretary plus a maximum of 32 voting members will constitute the total membership of the Technical & Maintenance Working Group. Twenty (20) members will be limited to representatives from the helicopter operators and repair station sector. The other fifteen (15) members may be representatives of OEMs and other members of HAI.

#### **AMENDMENT OF TERMS OF REFERENCE**

Upon a majority vote of the Working Group, the Working Group Chair, with the advice and consent of the HAI Staff Lead, Board Liaison, and the Board Vice Chair, may make application to the HAI Board of Directors through the Corporate Secretary for a change to the Terms of Reference.